

Rev. Ignatius Hunter
Rector
Rev. David Smith
Priest-in-Charge, Chapel of the Holy Spirit
Pdn. Mark Oleynik
Director of Christian Education



Holy Trinity Orthodox Church
119 S Sparks St
State College, PA 16801
Chapel of the Holy Spirit
145 N Kern St
Beavertown, PA 17813

2021 Annual Meeting

November 14, 2021

Agenda

- i. Opening Prayer: "O Heavenly King..."
 - ii. Establishment of Quorum
 - iii. Minutes of the 2020 Meeting
 - iv. Rector's Report (*p. 3*)
 - v. Associate Rector's Report (*p. 6*)
 - vi. Treasurer's Report (*p. 8*)
 - vii. Review and Approval of the 2022 Budget (*p. 10*)
 - viii. Election of Officers (*p. 12*)
 - ix. Approval of Proposed By-Law Changes (*p. 13*)
 - x. Election of Delegates for 2022 All-American Council (*p. 14*)
 - xi. Closing Prayer: "It is truly meet..."
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Minutes of the 2020 Annual Meeting

Sunday, November 8, 2020

I. Call to Order – The annual parish meeting was opened at approximately 12:00 p.m. with the chanting of "O Heavenly King."

II. Establishment of Quorum – As 44 registered members at Holy Trinity Orthodox Church and the Chapel of the Holy Spirit (CHS) signed the attendance sheet, the quorum was established.

III. Minutes of the 2019 Meeting – After a motion by Mat. Kelly Oleynik, seconded by Bruce Haupt, the minutes of the 2019 Annual Meeting were unanimously adopted.

IV. Acting Rector's Report – Fr. Ignatius Hunter, our Acting Rector, presented his report which is set forth more fully in the 2020 Annual Report (see attached).

V. Associate Rector's Report – Fr. David Smith, our Associate Rector, presented his report which is set forth more fully in the 2020 Annual Report (see attached).

VI. Treasurer's Report – Rdr. Michael Stickles, our Treasurer, presented his report which is set forth more fully in the 2020 Annual Meeting Agenda. After a motion by Bruce Haupt, seconded by Corene Swisher, the Treasurer's Report was unanimously accepted.

VII. Review and Approval of the 2021 Proposed Budget – Fr. Ignatius Hunter and Rdr. Michael Stickles presented the contents of the 2021 Budget for Holy Trinity Orthodox Church, which is set forth more fully in the 2020 Annual Report (see attached). After a motion by David Swisher, seconded by Michael Pelikan, the 2021 Budget for Holy Trinity Orthodox Church was unanimously adopted.

Thereafter, Fr. David Smith and Rdr. Evan Kerstetter presented the contents of the 2021 Budget for the Chapel of the Holy Spirit, which is set forth more fully in the 2020 Annual Meeting Agenda. After a motion by Elya Kerstetter, seconded by Michael Stickles, the 2021 Budget for the Chapel of the Holy Spirit was unanimously adopted.

A suggestion was made by David Swisher that the parish council explore the possibility of refinancing the outstanding bank mortgage at a fixed rate. It was agreed to further explore this possibility in the near future.

VIII. Election of Officers –The offices of President/Senior Warden, Vice President/Junior Warden, and Grounds Chair being up for re-election, the following slate of candidates was put forward: Justin Houser, President/Senior Warden; Brandon Swisher, Vice President/Junior Warden; and Anne Therese Pelikan, Grounds Chair. There being no other nominations from the floor, a motion to cast the ballot in favor of these candidates was made by Bruce Haupt, and seconded by Anna Stickles, and was thereafter unanimously approved. Thanks were extended to outgoing officers, Holly Torbic, Vice President/Junior Warden, and Bruce Haupt, Grounds Chair.

IX. Adjournment – Whereupon, there being no further business, the meeting was unanimously concluded by the singing of “It is Truly Meet”

Respectfully submitted,
Justin K. Houser, Parish Council President

Rector's Report

Praise and honor be to our Lord and God, who has seen us through the darkness that characterized so much of the previous year! Praise be to the Father of Lights, who has enlightened us with truth and wisdom and the knowledge of God! Glory be our Lord and God Jesus Christ, who has shown us true love and has Himself renewed us in love! Honor and exaltation be to the All-Holy Spirit, who has begun a new work in us! Glory be to our God unto ages of ages! Amen.

Let us greet the coming year with jubilation, my brothers and sisters, giving praise to God in all things and in all ways. For it is not hard to remember where we were at this time last year. Surely we were facing grave uncertainty from all sides, and the extra-liturgical organelles of our parish life lay largely dead or dormant. At that time, with few exceptions, we met only for worship – and that itself with various modifications and restrictions. How far we have come! Glory to God, how far we have come!

But let us not now (nor let us ever) think of ourselves as a finished product. We have a long way to go to fulfill Christ's calling to us in the world and in this place, and we surely still face a great number of challenges, both manifest and unseen. In this past year, we have experienced the revival of some of our educational ministries. Sunday School has returned for the middle and high school age ranges. And our Fall inquirers series has been revamped and significantly expanded. Yet we continue to struggle with adult "continuing education." There is no recurrent adult catechesis for baptized parishioners in our parish, and this is something that really needs to change going forward.

As with education, we have taken great steps forward in the arena of fellowship this year. Christ calls us to love one another, but it is hard to love those we do not know personally. The pandemic disconnected us from one another's lives and placed great barriers between us in terms of fellowship and socialization, and we have surely striven to overcome that this year. In March, we brought back Coffee Hour. In July, Saturday morning men's breakfasts returned. In August, our Greeters ministry – focused on properly welcoming our Sunday morning visitors – was revived. The Penn State Orthodox Campus Fellowship began meeting in person again in September. And beginning at Pascha, we began to celebrate various annual or occasional picnics, barbeques, and other opportunities to relax and enjoy one another's company. Still, in all of these things, our fellowship is far from perfect. We need to strive to be a part of one another's lives organically and not merely at parish events and functions. And there should not be one of us who feels like he has no friends in the parish or has no one that he can speak deeply and personally with. True love in a community is not something that can be mandated or programmed, but it is something that must arise from our hearts as we seek to be lovers of Christ. And truly, if we lack love for one another, we are "nothing," as St. Paul tells us (1 Cor 13:3).

In terms of mission and outreach, the year past has seen some improvement as well. The Chapel of the Holy Spirit now counts a total a four enrolled catechumens and continues to make progress toward the eventual goal of being a fully independent parish. Beginning in

January, our parish bookstore became open to the public during the week on a limited basis. Currently, we are in the process of commissioning a (parishioner donated) sign for the bookstore and working on expanded hours, which will hopefully lead to an increase of foot traffic and the bookstore becoming a tool of evangelism in the community. As the pandemic continues to tail off, it is our hope that we will be able to find other avenues to spread the gospel and invite people into our fellowship both in the community at large and on the Penn State campus. One area of weakness in this regard that should be addressed is our web presence. Our social media accounts are now currently inactive and our website is in serious need of pruning, revamping, and active management. This is an area where Fr. Alex's January departure is felt most acutely.

In terms of our social ministry, we have had a few highlights this year: our Lenten appeal raised \$10,000 to support the critical work of Alaska's St. Herman seminary, whose student base largely consists of economically challenged Alaska Natives. We have continued our partnership with Strawberry Fields for their back-to-school, Thanksgiving, and Christmas drives. And we have forged a new partnership with CommonFood, an organization that collects, packages, and distributes food to needy Centre County families, free of charge. However, in spite of these things, I see a lot of room for growth in this area. A parish of our size and relative youth really ought to have some sort of hands-on social ministry going on *every month*. Christian charity is supposed to be far more personal and far more important to us than slipping \$20 into the Matthew 25 box once or twice a year during a fast. Now, beyond these things, there is much more I could say about what has happened or what I would like to see happen in the year to come. But I will leave off these matters to address a handful of headwinds that need to be spoken of directly. As is apparent to all, our membership has declined significantly in the past two years. Some of this of course is due to happy circumstances: graduations, relocations to be with close family, jobs, and the like. And some of it is surely unhappy for us: transfers birthed in the pandemic, members simply becoming inactive, and even apostasies. But whatever the individual causes, we must acknowledge that we are smaller than we were two years ago. And for this reason, we are not close to meeting the budget we set for ourselves for the 2021 fiscal year. To those who were paying attention to the fund balance numbers reported in the October *Trisagion*, our general "operating cash" balance has become negative, meaning that we are effectively borrowing from other internal funds in order to pay our monthly expenses. Obviously, this is not a sustainable situation, and I would encourage those who may not be tithing to take up this spiritual discipline for your own benefit and for the benefit of the whole brotherhood. With all of this being said, it should be noted that attendance is significantly on the rise over the last six months, and this likely presages (in God's good grace) upcoming membership growth for us both by transfer and by conversion.

With this in mind, our proposed annual budget is smaller than the previous year's by 2%, marking a second year of decreases. Our primary "cuts" to the budget relate to pay reductions for positions held by Mat. Seraphima in 2021 (Communications Coordinator and OCF Chaplain), a large reduction in our financial assistance to the Chapel of the Holy Spirit, and a reduction of our expenditures on the OCF and other ministries. Unfortunately, the effect of these cuts is greatly reduced by a significant rise in our diocesan assessments and a more realistic approximation of how much payroll tax we owe the government.

Another headwind that we face is the stalling of our physical plant visioning process. Although we had signed an agreement in 2020 with K&W Engineers and Consultants to begin a formal planning process, they repeatedly delayed the beginning of this process, and due to our own financial uncertainties we have not followed up with them on it since last winter. However, this is something that will need to change in 2022, and we really need to make sure we don't let another year pass without a clear plan to expand and enhance our facilities—both in State College and in Beavertown—so that they can be better tools of the critical gospel work to which we are called.

Although the uncertainties of this year pale in comparison to the uncertainties we faced last year at this time, we must acknowledge that there are still many uncertainties on the horizon. We don't know what the future will hold for us, but I encourage our young to seek visions and our old to “dream dreams” as the new year approaches (Joel 2:28). If we are open to the Spirit of God and place our lives and our thoughts in His service, many of our parish's challenges—with education, with outreach, with mercy, with spiritual growth, with finance, and the like—can be overcome and more than overcome. It is my belief that God has great plans for our community, and it is my great hope that the Centre County of the future will be home to many Orthodox Churches, of which we will have been the mother. Those who came before us committed themselves to a path of radical hope. Without any guarantee that they would ever have a priest of their own, they purchased a building in which to pray together and to have a common life of worship. As their spiritual heirs, let us commit ourselves to a similar radicalism. Let us “dream dreams” together and challenge one another to make our common life a more perfect sacrifice to Christ our God, trusting in the promise of the all-wise Solomon, who exhorts us, saying, “trust in the Lord with all of your heart; lean not on your own understanding. In all of your ways acknowledge Him, and He will make your paths straight” (Prov 3:5-6). Glory to God who holds the future! Glory to God who loves His creation! Glory to God who desires us and desires our salvation! Glory to God who calls us to the unity of one faith and one Lord and one Church! Glory to God unto ages of ages! Glory to Jesus Christ!

Your Unworthy Servant in Christ,

Fr. Ignatius Hunter

Associate Rector's Report

Blessed be the Name of the Lord!

This year post-COVID has been one of renewal for us here at the Chapel. Although we were not as severely affected as some, we still felt the impact of COVID like so many others. In the long run, however, we can testify to the abundant goodness of God's mercy and grace to us. Our attendance numbers have held relatively steady and our stewardship has remained strong. Perhaps the most pertinent fact is that we are slowly working towards independence in the sense of being a stand-alone mission with official status in the future. In part, this means taking on a larger share of affording a parish. This is most prominent in our assuming the priest-in-charge full stipend rather than receiving the HTOC subsidization, as in previous years. This may not appear to be much in some eyes, but the fact is CHS is now going to take on the full weight of that all the while getting used to the shifting financial responsibilities commensurate with a fulltime priest-in-charge. This is a small but important step in that overall process of cutting the apron strings to "mom." Not that we are anxious to do so like kids tasting freedom as they run from home into the greater world. But, it is nonetheless a necessary step among the many others we will need to take as things continue to shift and move towards a greater autonomy. And, when that day does arrive – as it should and must – be assured we can never forget from whose womb we have been born. HTOC is our dear mother in the Faith. And for her we are most thankful and to her we will always be deeply indebted.

As noted in last year's report to this illustrious assembly, the addition of the Altar has been a great blessing giving us a little more room to grow and space to breath. However, we cannot rest on our laurels but must be looking to the future and to the growth of God's Kingdom here in our locale. The future expansion will depend a good deal on the addition of the transepts to the north and south walls of the Chapel (which was designed with this in mind forming the Chapel into the shape of a Greek Cross). What might appear to be a luxury now will become a necessity as we add to the Church those who are being saved. Presently, then, we have 13 sacramentalized adults (not counting the priest), 5 sacramentalized children, and 4 catechumens. We look forward to the day when our catechumens will be joined to the ranks of the Church for which we earnestly pray in the prayers for the catechumens. All in God's time, however, something crucial for us to learn and so very hard to live. In the meantime, so it seems, in His providence, just when we "need someone," He sends us an inquirer into the Faith! Glory to God!

We continue to grow our liturgical schedule so that today we serve weekly Great Vespers and Divine Liturgy, along with other feast days as announced (His Eminence has blessed us to serve Vespereal Divine Liturgies to help us). Moreover, we maintain a weekly catechetical schedule for both children and adults. During Great Lent, we have served weekly Presanctifieds and have been slowly expanding our Great and Holy Week slate of services so as not to overwhelm our limited choir.

It is with the utmost joy that we look forward to the future ordination of our Rdr. Evan (John) to the Holy Diaconate for which he has been preparing. It is truly a blessing for us to bear such fruit that men wish to respond to the call of God to serve Him in His holy Church. Though said last year, it bears repeating: Although none of us knows what portends for us in the upcoming year, this much we do know: our God reigns! In light of this Truth, we commit ourselves anew to serve Him in the place He has established us. And, it remains our hope and our prayer that God will continue to use us for the glory of His Kingdom as we remain in partnership with HTOC.

Henceforth and forevermore!

Fr. David L. Smith
Priest-in Charge
Chapel of the Holy Spirit

Treasurer's Report

Account Balances (as of Oct. 31 each year)

Category	2019	2020	2021
Accounts			
Checking Account (Fulton Bank)	\$103,148	\$162,645	\$164,433
Total Bank Accounts	\$103,148	\$162,645	\$164,433
Assets			
Fixed Assets			
Chapel of the Holy Spirit – Building/Land/Improvements	153,632	209,858	209,858
Holy Trinity – Building/Land/Improvements/Renovations	445,000	445,000	445,000
Trinity House – Building/Land/Improvements/Renovations	450,521	450,521	450,521
Total Fixed Assets	1,049,153	1,105,379	1,105,379
Liquid Assets			
RESTRICTED FUNDS			
Building Fund / Trinity House (Phase II) Combined Fund Balance	9,442	1,962	2,370
Property Reserve Fund Balance	4,900	9,900	13,524
Memorial Fund Balance	3,936	2,349	1,605
Icon Fund Balance	6,700	6,700	6,700
Matthew 25 Fund Balance	2,186	8,311	6,253
Bookstore Fund Balance	-256	439	194
Sobor Fund Balance	-239	1,761	3,344
Sunday School Special Event Fund Balance	810	3,809	2,369
Choir Projects Fund Balance	0	0	120
Rector's Continuing Ed. Fund Balance	0	833	755
Assoc. Rector's Continuing Ed. Fund Balance	1,850	2,450	3,050
Rector's Discretionary Fund Balance	0	1,285	1,596
Ministry Director's Discretionary Fund Balance	33	169	0
Assoc. Rector's Discretionary Fund Balance	1,643	1,593	1,793
OCF for THON Fund Balance	0	117	310
Capital Projects Fund Balance	5,835	19,248	27,061
Campus Ministry Fund Balance	1,057	5,013	7,368
Chapel Operating Fund Balance	31,921	42,853	52,385
Chapel Building Fund Balance	2,891	31,540	24,759
Chapel Memorial Fund Balance	3,892	5,335	6,288
Chapel Missions Fund Balance	0	571	980
Pass Through Account Balance	83	0	320
UNRESTRICTED FUNDS			
Operating Cash	26,466	15,676	270
Total Liquid Assets	103,148	162,645	164,433
Total Assets	1,152,300	1,268,024	1,269,812
Liabilities			
Holy Trinity / Trinity House Mortgage Balance	390,240	377,154	363,132
Chapel of the Holy Spirit Mortgage Balance	63,250	148,000	142,000
Accounts Payable (OCA Pension Plan Contributions, etc.)	---	1,465	1,018
Total Liabilities	453,490	525,886	506,150
Equity			
Total Equity	698,811	742,138	763,662

As of the end of October 2021, HTOC stewardship giving was \$174,000 for the year and is on pace to reach between \$215,000 - \$220,000 by the end of December. However, that is a misleading number, since 2021 has seen steady growth in giving after a very rocky start. From January through April, total giving was \$64,400 for an average of \$16,100 per month; from May through July, giving totaled \$51,900 for an average of \$17,300 per month; and from August through October, giving totaled \$57,800 for an average of just over \$19,250 per month.

Based on historical giving patterns, had the trends of the first four months continued, we could have expected to end the year with just under \$200,000 in total stewardship giving. However, if the average trend of the last three months continues, we would expect to see between \$240,000 - \$245,000 in stewardship giving for a full year, which is almost at the budgeted stewardship need of \$247,635 for next year.

The Chapel has also seen a surge in giving since the first months of the year, though not as pronounced; however, their giving had already started out strong, it just got stronger. CHS stewardship giving through the end of October was \$47,600 and they will almost certainly exceed their 2021 budget requirement (\$50,560) before the end of November. Based on their historical giving patterns, the first half of the year was on pace to slightly exceed their budget; the second half is on pace to reach next year's ambitious \$59,200 stewardship target.

Michael Stickles

Holy Trinity Orthodox Church

Proposed 2022 Budget with Prior Year Comparisons

Income					
	2020 Actuals	2021 YTD ^a	2021 Budget	Proposed 2022 Budget	% Change
Stewardship Offerings	247,306	134,529	256,000	247,635	(3%)
Parking	5390	5626	7200	10,800	50%
Candles and Flowers	2252	1687	2900	2900	—
Trinity House "Phase II" Mortgage Fund	7200	442	440	—	—
Miscellaneous (e.g. In-kind gifts, rewards)	643	1407	75	75	—
Total Budgeted Income	262,791	143,691	266,615	261,410	(2%)
Total Non-Budgeted Income	50,996	26,812			
Total Income	313,787	170,503			
Expenses					
Personnel					
Rector	80,000	56,000	84,000	86,500	3%
Ministry Director	56,000	—	—	—	—
Bookkeeper/Office Assistant	5569	7370	10,000	10,000	—
Campus Fellowship Chaplain ^b	2250	5300	9000	4800	(47%)
Custodian	7800	5547	8320	9000	8%
Communications Coordinator	—	4000	6000	4800	(25%)
Choir Director	3600	2700	3600	3600	—
Supply Clergy	850	250	1400	1200	(14%)
Clergy Continuing Ed	1824	1067	2800	1520	(46%)
Payroll Taxes	6503	5403	5600	7600	36%
Total Personnel	164,395	87,637	130,720	129,020	(1%)
Archdiocesan/OCA Expenses	28,263	18,013	27,945	30,540	8%
Mortgage Outlay ^c	27,700	18,220	26,820	26,820	—
Outreach and Fellowship	17,049	10,401	22,000	14,350	(35%)
Utilities	11,042	8257	12,280	12,280	—
Property	2572	5083	7500	7500	—
Liturgical	3871	2720	7400	6200	(16%)
Office Administration	4852	4527	5350	5400	1%
Insurance	3192	3413	3400	3500	3%
Licenses/Fees/Service Charges	3462	2734	3750	3750	—
Christian Education	241	91	3250	2750	(15%)
<i>(Transfer to) Capital Projects Fund^d</i>	5340	5626	7200	10,800	50%
<i>(Transfer to) Property Reserve Fund</i>	5000	3333	5000	5000	—
<i>(Transfer to) All-American Council Fund</i>	2000	1000	1500	1500	—
<i>(Transfer to) Discretionary Funds</i>	1500	667	1000	1000	—
Refurnishings	722	76	750	750	—
Accessibility Improvements	—	—	750	250	(66%)
Miscellaneous Expenses	426	—	—	—	—
Total Budgeted Expenses	281,628	171,798	266,615	261,410	(2%)
Total Non-Budgeted Expenses	34,719	28,766			
Total Expenses	316,347	200,564			

Chapel of the Holy Spirit

Proposed 2022 Budget with Prior Year Comparisons

Income					
	2020 Actuals	2021 YTD ^α	2021 Budget	Proposed 2022 Budget	% Change
Stewardship Offerings	45,745	40,105	50,560	59,200	17%
Contributions from Holy Trinity	6300	4200	9000	3000	(66%)
Total Budgeted Income	52,045	44,305	59,560	62,200	4%
Total Non-Budgeted Income	97,777	5683			
Total Income	149,822	49,988			
Expenses					
Personnel	27,300	24,000	36,000	36,000	—
Priest-in-Charge					
Supply Clergy	—	—	1000	1000	—
Total Personnel	27,300	24,000	37,000	37,000	—
Mortgage ^ε	2500	4000	6000	6000	—
Outreach and Fellowship	1232	1340	4000	4000	—
Operating Expenses	2224	2297	3500	4500	29%
Utilities	1791	1516	2500	2500	—
Property	616	949	1000	1500	50%
Insurance	500	545	500	600	20%
(Transfer to) Discretionary Fund	500	533	500	500	—
Archdiocesan/OCA Assessments	4200	3040	4560	5600	23%
Total Budgeted Expenses	40,863	38,220	59,560	62,200	4%
Total Non-Budgeted Expenses	82,211	3656			
Total Expenses	123,074	41,876			

α YTD income reflects 1-1-2021 to 8-31-2021.

β Previously "Campus Missionary" budget category.

γ 8-31-2021 balance of 119/123 S. Sparks St mortgage was \$365,498.

δ The Capital Projects Fund is an internal savings fund which has historically been funded exclusively through "Parking" income.

ε 8-31-2021 balance of 145 N. Kern St mortgage was \$143,000.

Proposed Slate of Parish Officers

Vacant Offices for 2022-2023 and Parish Council Proposed Candidates

- 1) *Treasurer – Rdr. Michael Stickles (2nd term)*
- 2) *Secretary – Maria Fiori (1st term – her present service in this capacity is due to the departure of the previous Secretary, Lesyln Radomsky, in February 2021)*
- 3) *Building Chair – N. Scott Parkhill*
- 4) *Chapel of the Holy Spirit Delegate – Rdr. Evan Kerstetter*

List of 2021-2022 Incumbents on the Parish Council

- 1) *President – Justin K. Houser (2nd term)*
- 2) *Vice President – Brandon Swisher (1st term)*
- 3) *Grounds Chair – Anne Therese Pelikan*

Proposed By-Law Change

Current Reading of Article III. Section 2a:

The quorum for Parish Meetings shall be 33% of voting members enrolled at the end of the calendar year preceding the date of the Meeting.

Proposed Reading:

The quorum for Parish Meetings shall be 33% of voting members enrolled at the end of the ecclesiastical year preceding the date of the Meeting.

Rationale for the Change:

This one-word change – recommended by Fr. Alexander Cadman in November of last year and endorsed by the Parish Council – is proposed in order to reflect the actual practice of Holy Trinity, dating back at least to the end of the 1990s. As written, the quorum would be determined based on the parish census as of December 31 of the previous civil year. In practice, the parish has determined quorum based on the end of the ecclesiastical year (August 31). As our Annual Meetings take place by statute in November, this latter way of reckoning better reflects the actual membership of the parish at the time of Annual Meeting, and – as stated – has been the *de facto* practice of the parish for decades.

Delegates for 2022 All-American Council

Ex-Officio Based on OCA Statute III.2.c

- 1) Rev. Ignatius Hunter
- 2) Rev. David Smith

Two Additional Lay Delegates and an Alternate, Based on OCA Statute III.7.a-b:

- a. *Each Parish shall elect at a Parish Assembly lay delegates equal to the number of priests as defined in Article III, Section 2.c, and a single alternate. In order to be validly elected and accredited, the lay delegates and alternate to the All-American Council from Parishes must be Voting Members of the Parish as defined in Article XII, Section 5.d of the Statute.¹*
- b. *The Parish Priest shall attest to the qualification and election of the delegates and alternate in the manner determined by the Preconciliar Commission. In case the office of the Parish Priest is vacant or the Parish Priest is incapacitated or otherwise prevented from making such an attestation, this responsibility shall be assumed by the District Dean or Diocesan Bishop.*

¹ OCA Statute Article XII.5.d

A Voting Member of the Parish is a Parishioner who:

- i. Is at least eighteen years of age;
- ii. Receives the Sacrament of Confession at least once a year in the Parish or, with the permission of the Parish Priest, elsewhere;
- iii. Receives Holy Communion at least once a year in the Parish;
- iv. Has been a Parishioner for a period of time fixed by the Diocesan Authority; and
- v. Fulfills financial obligations as established by the All-American Councils, Diocesan Assemblies, and the Parish.

Voting Membership shall be denied if these criteria are not met.