

Rev. Ignatius Hunter
Rector
Rev. David Smith
Priest-in-Charge, Chapel of the Holy Spirit
Pdn. Mark Oleynik
Director of Christian Education



Holy Trinity Orthodox Church
119 S Sparks St
State College, PA 16801
Chapel of the Holy Spirit
145 N Kern St
Beavertown, PA 17813

2022 Annual Meeting

November 13, 2022

Agenda

- i. Opening Prayer: "O Heavenly King..."
 - ii. Rector's Report
 - iii. President's Report
 - iv. Determination of a Quorum
 - v. Minutes of the 2021 Annual Meeting
 - vi. Treasurer's Report
 - vii. Review and Approval of 2023 Parish Budget
 - viii. Election of Officers
 - ix. Election of Auditing Committee
 - x. Discussion of Parish Property
 - xi. Adjournment
 - xii. Closing Prayer: "It is truly meet..."
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Minutes of the 2020 Annual Meeting

Sunday, November 14, 2021

I. Call to order

The Annual Parish Meeting opened at 12:15pm, with the chanting of the "O Heavenly King..." prayer.

II. Establishment of Quorum

As 41 members at Holy Trinity Orthodox Church (HTOC) and the Chapel of the Holy Spirit (CHS) signed the attendance sheets, the quorum was established.

III. Minutes of the 2020 Meeting

There were no edits or corrections made to the 2020 annual meeting minutes. After a motion by Bruce Haupt, second by Karen Cattell, the 2020 annual meeting minutes were unanimously approved.

IV. Rector's Report

Father Ignatius Hunter, our Rector, presented his report which is set forth more fully in the 2021 Annual Report (see attached).✘

Father Ignatius highlighted: a) that after a year of COVID restrictions that we are back to a more normal church attendance and liturgical practice. Glory be to God! , b) that there were two Diocesan meetings held in 2021, and c) that we expect to re-engage with K&W Consultants in the fall of 2022 to create our ten-year strategic vision.

V. Associate Rector's Report

Father David Smith, our Associate Rector, presented his report which is set forth more fully in the 2021 Annual Report (see attached).✘

Father David highlighted: a) this year post-COVID has been one of renewal and that attendance and stewardship has been steady and strong, b) CHS is working towards becoming more independent from HTOC and is beginning to be more self-sufficient. CHS is looking to go into a "Mission" status once they have the number of members needed to be a Mission Church.

VI. Treasurer's Report

Rdr. Michael Stickles, Treasurer, presented his report which is set forth fully in the 2021 Annual Meeting Report (see attached).✘ After a motion by Rdr. Samuel Leathers, seconded by Jeremiah Stickles, the Treasurer's Report was unanimously accepted.

Rdr. Michael highlighted that our 2021 stewardship giving is on the rebound after a slow and rocky start. We are expected to come in slightly lower than 2021 stewardship budget if the average trend of the last three months continues.

A question on what the Capital Project Fund contained: Rdr. Michael explained that the parking income goes into this fund and it is used for parking lot maintenance and some maintenance expenses outside the building and property funds.

VII. Review and Approval of the 2022 Budget

Father Ignatius Hunter and Rdr. Michael Stickles presented the 2022 Budget for Holy Trinity Orthodox Church, which is set forth fully in the 2021 Annual Meeting Report (see attached).✘ After a motion by Judy Fryncko, seconded by Laura Rush, the 2022 Budget for HTOC was unanimously adopted.

Thereafter, Rdr. Evan Kerstetter presented the 2022 Budget for the Chapel of the Holy Spirit, which is set forth fully in the 2021 Annual Meeting Report (see attached).^{*} After a motion by Rdr. Evan Kerstetter, seconded by Presbyteria Brenda Smith, the 2022 Budget for CHS was unanimously adopted.

The increase in HTOC budgeted Payroll Taxes was explained as correcting the past miscalculation of this category.

The increase in CHS Property category was explained as doing landscape renovations in 2022.

The stipend contribution from HTOC was reduced by \$6,000 and will be absorbed by CHS. This is a step CHS is taking to become more independent from HTOC.

In 2022, Father David Smith will participate in the Diocesan Pension Fund.

VIII. Election of Officers

The Offices of Treasurer, Secretary, Building Chair and Chapel of the Holy Spirit Delegate are up for re-election. The following slate of candidates was put forth: Rdr. Michael Stickles, Treasurer; Maria Fiori, Secretary; N. Scott Parkhill, Building Chair; and Rdr. Evan Kerstetter, Holy Spirit Delegate. There being no other nominations from the floor, a motion to cast the ballot in favor of these candidates was made by Bruce Haupt, and seconded by David Swisher, and was thereafter unanimously approved.

IX. Approval of Proposed By-Law Changes

A proposed change to our current by-law under Article III, Section 2a was put forth.

Current Reading: The quorum for Parish Meetings shall be 33% of voting members enrolled at the end of the calendar year preceding the date of the meeting.

Proposed Reading: The quorum for Parish Meetings shall be 33% of voting members enrolled at the end of the ecclesiastical year preceding the date of the meeting.

After a motion by Mary Kay Haupt, seconded by Rdr. Samuel Leathers, the proposed by-law change was unanimously approved.

X. Election of Delegates for the 2022 All-American Council

The 2022 All-American Council will be held July 18-22 in Baltimore, Maryland.

The following delegate volunteers/nominations were made: Presbyteria Brenda Smith volunteered to be a Delegate, a motion to accept was made by Mary Aigler and seconded by Margaret Lyter. Protodeacon Mark Oleynik was nominated as the Alternate Delegate and accepted, a motion to accept this nomination was made by Rdr. Samuel Leathers and seconded by Rdr. Michael Stickles. David Swisher was

nominated as a Delegate and accepted, a motion to accept this nomination was made by Brandon Swisher and seconded by Corene Swisher.

A motion to accept all the Delegates to the All- American Council was made by Bruce Haupt and seconded by Karen Cattell and was thereafter unanimously approved.

XI. Adjournment and Closing Prayer

Whereupon, there being no further business, a motion to adjourn was made by Bruce Haupt and seconded by Brandon Swisher, the meeting was unanimously concluded at 12:53pm by singing of “It is Truly Meet...”.

Respectfully submitted,
Maria Fiori, Parish Council Secretary

✘ Editor’s note: these minutes are prepared initially for the review and approval of the Archbishop, and any instances of the phrase “see attached” in the above minutes are in reference to the 2021 Annual Meeting reports that were submitted to His Eminence with these minutes. For the sake of brevity, the full packet of the 2021 materials is not reproduced within the 2022 packet. However, for the sake of full disclosure to any interested party, 5 copies of the 2021 packet will be available in the Narthex (on blue paper) for reference during the 2022 Annual Meeting.

Rector's Report

Glory to Jesus Christ! It is with great gladness and thanksgiving to God that I can once again give a positive report on the state of the life of our parish. By the testimony of the holy Apostles, we know that in life we will always “fall into diverse temptations,” both as individuals and as a parish family (Jas 1:2). But by God’s grace, even as we have been “tested by fire” in the past few years, we have been discovered to be those who are walking by a faith that is precious and holy, one that is drawing us up to “joy inexpressible” and filling us with the fervent expectation of an everlasting salvation at the coming of our Lord, God, and Savior, Jesus Christ (1 Pet 1:7-9). So we rejoice even now in the midst of struggles, both personal and corporate, knowing that victory in spiritual combat produces “patience, and patience produces character, and character produces hope” (Rom 5:3-4). And the hope that is in us through Christ Jesus will not disappoint us. Rather, it will lead us up to “perfect love” for God and for His world, to wisdom, and to “mature manhood:” the fulness of the character of Jesus Christ (1 Jn 4:18; Eph 4:13). Therefore, let us rejoice in any difficulty or temptation that now besets us, knowing that “all things work together for good to them that love God, who are called according to His purpose” (Rom 8:28).

The great trial of the past from which we have emerged is the COVID-19 pandemic. But before us we now find another series of great challenges. Though these challenges are in the main happier, lighter, and full of joy and expectation, they are challenges nonetheless and will take spiritual, intellectual, and interpersonal effort as well as individual and community resolve for us to overcome.

Probably the greatest of these challenges is the challenge of overall community planning and discernment. In July we re-engaged K&W Engineers to begin work on our long-delayed site survey process. We are now several steps into the process and we have come to an impasse. On November 1, K&W and their partners at Hoffman Leakey presented their findings from the initial survey. The good news is that there are multiple feasible paths open to us to stay on our present lot and significantly expand our worship and fellowship space. The bad news is that the cost of either renovation or a new build is estimated at between 2.8 and 3.8 million dollars. Moreover, there is no scenario in which we would be permitted by the borough to modify our parking lot without significantly reducing its footprint. (That is, among other things, we will not legally be able to pave it, since it is presently far too large for code.) Additionally, no model of staying at our present location would allow us to create outdoor recreation space or a cemetery, both of which were ideas with significant support at the first K&W charette. To say it concisely, an addition or new-build can solve many of our “indoor problems,” but our “outdoor problems” are going to remain if we stay on our present site.

However, it should also be said that it was pointed out rather strongly by certain parishioners at the November 1 meeting that if we leave the downtown, the character of our community will necessarily change, and that, among other things, we will be less focused on the Penn State campus. This is an assessment that I agree with, and I would also add that the location we are at has been one that has been spiritually fertile for us; leaving

it is a risk, though quite often God does call us to take risks in life, and there is no way forward for us in this that doesn't involve significant risk. The only thing that I can say that I am sure would be unfaithful would be for us to do nothing, as we would become like the man from the parable who has received a talent and yet refuses to invest it. He believes his behavior to be without risk, and yet it ends in disaster (Mt 25:14-30).

Let us not be like such a man, then, and instead heed the Church's call to "work diligently with the talent that is given to thee" (Kontakion of Holy Tuesday). I do not believe we are prepared to answer the big "stay or go" question at this time, though I am open to being convinced otherwise. One thing that I would say is that we should not fear the survey's cost estimates, as we know in faith that "the cattle on a thousand hills" belong to the Lord, and that God can quickly and decisively turn the tables in the world, as when Israel passed over the sea with the precious treasures of the Egyptians in their hands (Ps 50:10; Ex 12:35-36). If we walk in faith, we can overcome these things. But the question before us remains, which way ought we to walk to please and glorify God and to bless our neighbors? My suggestion in this matter would be that we form a property search committee at the Annual Meeting with a wide mandate to explore various options that may be open to us in the region including (but not limited to) undeveloped land and suitable existing facilities either in the downtown or on the outskirts of State College. In my conception, this committee would report to the parish council with regularity and then submit a larger report of its findings to the whole parish at least semi-annually. It may also be helpful for this committee to help us explore our financing options, including potentially a loan from the Archdiocese or from the Orthodox Church Capital Improvement Fund (OCCIF). Not matter what path we take, it is clear that we need to perform "due diligence" in a decision of this magnitude in order to be faithful stewards.

Moving on from the subject of site planning, another pair of challenges that need to be noted in terms of finances are our soft but stable stewardship giving in the past year and a looming medium-term threat from our existing mortgage. To put things in perspective regarding stewardship, in August 2021 our parish's unrestricted "operating cash" balance was (\$2806) and this year in the same month it was (\$2116). So in regards to our main budget, things have not gotten either noticeably better or worse, and they are still clearly in uncomfortable territory. I believe Fr. John would tell me (though of course I did not know the man), "remember, Father, the just shall live by faith." To this I can only add my "amen."

To speak regarding our Trinity House mortgage, we presently have just under \$350,000 left to pay on the principal and it is locked in at a very good pandemic-era rate until mid-2025. The problem may come for us in 2025 when the rate lock expires and we become exposed to then-current market rates. This is something that I think we need to work ahead of time to make sure doesn't happen. But the good news is that we still have some time and likely a number of options which may or may not be related to a new site plan.

With these things said, I can move on to the happy news that in the past year attendance has risen steadily and significantly and that it is now a rarity for us to have less than 90 persons in attendance on a Sunday morning. We have been blessed with a number of inquirers this year and the number of our catechumens presently stands at four, including

one at the Chapel of the Holy Spirit. By God's grace, we have baptized four babes in the past year and received two adult converts. The Chapel of the Holy Spirit, similarly, has received three adult converts, so it would seem we are all on a path of slow growth, though Holy Trinity's growth seems to be accelerating somewhat in recent months.

Regarding the subject of education, in my report last year I noted that we had a long way to go in terms of the continuing catechesis of adult members, and I think that this is still the case. We have added monthly "adult ed" lectures on various topics, and while these have been helpful and fairly well attended, I stand strongly convicted that we need to do more. It is certainly our hope that we can add an adult Sunday School class in 2023, and it seems likely that we can accomplish this. Beyond that, I am for the first time attempting to learn how to do catechesis with more than one catechumen. My initial measure (beyond encouraging fall Orthodoxy 101 attendance) has been to revive the ancient custom of sending out the catechumens at "all catechumens depart" (on some Sundays, anyway) and having Anna Stickles provide them with spiritual instruction during the Liturgy of the Eucharist. I would like to identify a second catechist for this effort, as God gives His Providence. As a community, whether we be new converts or lifelong faithful, it is imperative that we attempt to learn the faith more deeply at all times. I find myself every year in awe of that cryptic verse from Isaiah that is sung in the Bridegroom Matins of Holy Week: "jealousy shall grasp an untaught people." I have never fully understood the meaning of this saying, but since it is parallel to "bring more evils upon those who are glorious on the earth," I think it is something we probably want to avoid. "Blessed art Thou, O Lord, teach me Thy statutes (Ps 118:12)!"

To round out my report, I want to mention some various other items in succession. Our OCF is on much stronger footing than in the last two years, but it seems to me that it is in need of some organizational guidance and support that I am not really able to provide due to pressures on my time. It has been a tremendous blessing to me to be able to eat with the students on campus on Thursdays, a custom that we started just this semester. But I think more needs to be done to support our students and help them in their efforts to grow in Christ and witness to Him on the PSU campus.

Our Matthew 25 ministry is working steadily, but we are still a long way off from having hands-on charitable events on a once-monthly basis. CommonFood has us covered for two months of the year, and Strawberry Fields has us covered for November and December in a way, but we need to think about organically developing more community partnerships so that we can serve more directly. Almsgiving, whether in the form of money or of service, is an essential and vital part of Orthodox Christian piety.

Unfortunately, our web presence is still a weakness for our parish. The main website itself hasn't been significantly edited since Fr. Alex's departure almost two years ago. I express my thanks to those who have been faithfully uploading bulletins and newsletters, updating the Realm system, and arranging our YouTube livestreams. However, it is clear that we need to move beyond maintenance mode and try to make the website a better tool both for our parish and for the inquirers and visitors who access it. In a similar vein, our social media accounts should be reactivated and used as tools of outreach and coordination. How

to do this or who might do this remains a question, but is a need that we need to seriously think about addressing.

Finally, and in conclusion, I want to express my thankfulness for the re-bonding of our community following the pandemic. I said last year in this report that, “true love in a community is not something that can be mandated or programmed,” but instead that it must arise from our hearts as we seek to know and love Christ. It does my heart good to see you, my brothers and sisters, increasingly knowing one another, befriending one another, sharing joys and sorrows with one another, and working to build one another up in Christ. Our community is healing and growing, glory to God. I am proud of you, I am proud to be your priest, and I love you all deeply. Let us strive together to fight the good fight and enter the kingdom of heaven as brothers and sisters, co-laborers, and fellow-athletes.

With Deep Love in Jesus Christ,

Fr. Ignatius Hunter

Associate Rector's Report

- CHS continues to offer a healthy liturgical fare, serving (Vesperal) Liturgy at the 12 Great Feasts; serving Great Vespers (with Litya) on festal occasions, as well as serving Akathists
- CHS continues to beautify the nave with iconography supported by special offerings from the congregation
- A baptismal font was purchased as was a new chalice/diskos/spear set
- A Bishop's chair is in place
- We continue to participate in the OCMC SAMP which is an expression of our desire to go outside of ourselves. Offerings above and beyond our monthly commitment have been employed to support pregnancy centers, food bank, and the local homeless shelter. Our intent this year is to assist the Diocese of Alaska and the Diocese of Mexico with those additional offerings. Having been blessed we desire to bless in return.
- Our Reader, Evan Kerstetter, is currently awaiting ordination to the Holy Diaconate for which we give God thanks. Evan completed his residency week at SVS for diaconal studies this past June in preparation for his ordination.
- This past year we received by either Baptism or Chrismation three of our four catechumens. Lord willing, the fourth will be received by the end of the year.
- Currently, we have 17 sacramentalized adults, 5 sacramentalized children, and 1 catechumen. We also have 2 inquirers.
- 2021 average attendance for Liturgy was 19; as of this writing, 2022 average attendance is 23.
- With the expansion of our Sunday School/catechetical offerings, the adults have been compelled to relocate to the rectory (not church owned) while the children utilize the nave.
- With that in mind, we would like to seriously entertain the adding on of the north and south transepts to provide additional space for such undertakings and for expanded fellowship. The construction of a parish hall in the future remains our hope.
- In conjunction with HTOC, we are making progress in assuming a more "independent" life, though we are short of the requisite 25 adults to be classified a mission. We have been taking on more budgetary line items once supported by HTOC as well as establishing a separate bank account (with HTOC oversight in place). (Line items such as the Archdiocese apportionment and AAC/Sobor funding are two big moves.) We are presently fashioning a set of By-laws for future implementation once we are granted independence as a mission of the OCA.
- Stewardship remains, by the mercy of God, strong and healthy. We have been blessed with souls committed to tithing or those who are stretching themselves. At our founding in 2008, we were mandated by the Council of HTOC to maintain 6 months of operational expenses in reserve (which we have been able to do).

It is with the profoundest gratitude we thank the Archdiocese and Holy Trinity for their ongoing support of this humble missionary effort. Without the spiritual and financial backing (making the loans available), without the support of our mother in State College,

and without the intercession of the Theotokos, the Orthodox Christian Chapel of the Holy Spirit would not be a reality today!

Glory to God for all things!

Respectfully submitted,

Fr. David Smith
Priest-in-Charge
Orthodox Christian Chapel of the Holy Spirit

Council President's Report

Justin K. Houser

Beloved Brothers and Sisters in the Lord:

Glory to Jesus Christ! Glory forever!

Soon after you receive this report, I will complete my term of service on the Parish Council. When I accepted the responsibility at the 2015 annual meeting of serving as Secretary, and just a year later transitioned into the role of President, I could not have imagined all that I was to experience over the ensuing seven years. We have endured so much together during that time, especially the illness and, later, falling asleep of our beloved Fr. John, the uncertainty and upheaval caused by the COVID-19 pandemic, as well as the departure from our midst of our dear Fr. Alex, called from his longtime position as our Ministry Director to a new appointment in the Lord's vineyard. But as Jacob's seven years of labor "seemed only a few days to him because of the love he had for [Rachel]," (Gen. 29:20), so, too, our weathering of these uncertainties has seemed short in light of our love for God and in light of the mercies we continue to receive, which are indeed "new every morning" (Lam. 3:23).

Our celebration of 25 years of ministry, the arrival of Fr. Ignatius, Mka. Seraphima and their family in our midst, the ordination of Fr. David to the holy priesthood, the elevation of Pdn. Mark, the ordination of Sbdn. Michael, the tonsure of Rdrs. Evan and Evan, the expansion of the Chapel, and the reception of adults and children alike into our holy faith have all been joyous events that have made joyous my time of service. Because of the many demands upon my time and my own personal failings, I have sometimes felt as though I was observing these blessings from outside, "as through a glass darkly," not able to experience them as I ought. And so, beloved brethren in the Lord, I sincerely ask forgiveness from God and from you for all that I have done and all that I have left undone which has caused offense or which has impeded the cause of Christ in our parish.

In the past year especially I have felt among us the return of "the unity of the spirit in the bond of peace" (Eph. 4:3). We are especially favored in that, as a parish, we have seen not only an answer to our fervent prayer that "the Lord add to the church daily such as should be saved," but also that "they, continuing daily with one accord . . . did eat their meat with gladness and singleness of heart, praising God, and having favor with all the people" (Acts 2:46-47). I have hope that the recent revitalization of our parish, not only in numbers but in commitment, and the expansion of our ministries and fellowship, will enable us to be "the light of the world" and "a city set on a hill" which cannot be hid (Matt. 5:14). But "to whom much is given, much shall be required" (Luke 12:48).

As Fr. Ignatius has stated in his message, there are many practical questions which we must consider about how to enlighten the communities in which we abide. Our site study is but the preliminary step in this process. As for Holy Trinity, thus far it has become clear, at least, that to accommodate our calling of worship and service we need more space, that

space is a limited commodity in our present setting, but that our present setting is reflective and conducive to our parish's unique and preeminent witness to the university community. And as for the Chapel of the Holy Spirit it has likewise become clear that the day is not far off when the daughter shall become a sister. Beyond this, we know that much study and evaluation will be necessary. But in addition to the formal meetings and committees, we need to purposefully pray, discuss, and listen to one another in charity. When Fr. John was nearing the end of his time of ministry among us, I well remember an admonition that he gave. I will paraphrase his words: "The evil one will use the coming time of uncertainty to attempt to disrupt the work of the parish, and you must be on guard to prevent his taking advantage of the chaos." Let us all heed this advice.

Of course I cannot know whether we will be called to stay at our present site, to relocate, or perhaps some combination of both. Nor can I know when the Chapel will take the final steps into full-fledged parish status. But in all these things let our attitude be like that of Ruth, who said, "Whither thou goest, I will go, and where thou lodgest, I will lodge" (Ruth 1:16). And above all, in times of questioning and even the threat of discord, let us remember that "by this shall all men know that ye are my disciples, if ye have love one to another" (John 13:34-35).

However we are called to serve God in the coming years, and in all the coming hard decisions, disagreements, demands upon our time, our patience, and our stewardship, let us each resolve to do all things for the glory of God, the Father, Son, and Holy Spirit, and to do all things with love for one another. If we so commit, I am confident that in Christ we "shall never fail" (2 Pet. 1:8).

Truly "in all labour there is profit: but the talk of the lips tendeth only to penury" (Prov. 14:23). So I will end my message here and look forward to continuing with you in the glorious work of worshipping our Lord and sharing His Gospel in this place. Glory to Jesus Christ! Glory forever!

Treasurer's Report

Account Balances (as of Oct. 31 each year)

Category	2020	2021	2022
Accounts			
Checking Account (Fulton Bank)	\$162,645	\$164,433	179,481
Total Bank Accounts	\$162,645	\$164,433	179,481
Assets			
Fixed Assets			
Holy Trinity – Building/Land/Improvements/Renovations	445,000	445,000	445,000
Chapel of the Holy Spirit – Building/Land/Improvements/Renovations	209,858	209,858	209,858
Trinity House – Building/Land/Improvements/Renovations	450,521	450,521	450,521
Total Fixed Assets	1,105,379	1,105,379	1,105,379
Liquid Assets			
RESTRICTED FUNDS			
Building Fund / Trinity House (Phase II) Combined Fund Balance	1,962	2,370	2,719
Property Reserve Fund Balance	9,900	13,524	18,524
Memorial Fund Balance	2,349	1,605	1,995
Icon Fund Balance	6,700	6,700	7,100
Matthew 25 Fund Balance	8,311	6,253	5,169
Parishioner Assistance Fund Balance	0	0	50
Bookstore Fund Balance	439	194	738
Sobor Fund Balance	1,761	3,344	832
Sunday School Special Event Fund Balance	3,809	2,369	890
Choir Projects Fund Balance	0	120	132
Rector's Continuing Ed. Fund Balance	833	755	1,126
Assoc. Rector's Continuing Ed. Fund Balance	2,450	3,050	2,761
Rector's Discretionary Fund Balance	1,285	1,596	1,301
Ministry Director's Discretionary Fund Balance	169	0	0
Assoc. Rector's Discretionary Fund Balance	1,593	1,793	1,476
OCF for THON Fund Balance	117	310	310
Capital Projects Fund Balance	19,248	27,061	31,234
Campus Ministry Fund Balance	5,013	7,368	6,663
Chapel Operating Fund Balance	42,853	52,385	60,752
Chapel Building Fund Balance	31,540	24,759	28,328
Chapel Memorial Fund Balance	5,335	6,288	6,021
Chapel Missions Fund Balance	571	980	1,249
Pass Through Account Balance	0	320	25
UNRESTRICTED FUNDS			
Operating Cash	15,676	270	(3,414)
Total Liquid Assets	162,645	164,433	175,982
Total Assets	1,268,024	1,269,812	1,281,362
Liabilities			
Holy Trinity / Trinity House Mortgage Balance	377,154	363,132	348,598
Chapel of the Holy Spirit Mortgage Balance	148,000	142,000	136,000
Accounts Payable (OCA Pension Plan Contributions, etc.)	1,465	1,018	3,499
Total Liabilities	525,886	506,150	488,097
Equity			
Total Equity	742,138	763,662	793,265

As of the end of October 2022, HTOC stewardship giving was \$184,535 for the year and is on pace to reach around \$230,000 by the end of December (compared to \$220,780 last year).

Giving started out strong in January (continuing last year's trend), but then fell off sharply from February until June. Compared to historical patterns, giving in February through June was consistent with an annual stewardship giving of only \$214,000. However, giving has recovered somewhat since then, and giving in July through October has been consistent with an annual stewardship giving of \$240,000 which is only \$11,600 short of our proposed 2023 budget's giving requirement. Factoring in the restructuring of our Archdiocesan assessment (which was approved by the Archdiocese after our 2023 budget was published and will reduce HTOC's assessment by almost \$6,200 next year), an across-the-board increase in giving of just 2½% from recent trends would be enough to balance our budget.

The Chapel's giving, as with last year, has started out strong and continued to improve. CHS stewardship giving through the end of October was \$52,048 and they are likely to exceed their \$59,200 stewardship target by around \$4,000 come the end of December. This would put them above their 2023 target of \$62,200 and shows continued strong progress towards becoming fully self-sustaining.

Michael Stickles

HOLY TRINITY ORTHODOX CHURCH

Proposed 2023 Budget with Prior Year Comparisons

INCOME	2021 Actuals	2022 YTD ^α	2022 Budget	Proposed 2023 Budget	% Change
STEWARDSHIP OFFERINGS	220,721	149,809	247,635	251,606	2%
PARKING ^γ	8,448	5,319	10,800	10,800	–
CANDLES / FLOWERS	2,867	2,050	2,900	2,900	–
MISC. (IN-KIND, REWARDS, ETC)	2,493	510	75	75	–
TOTAL BUDGETED INCOME	234,528	157,687	261,410	265,381	2%
TOTAL NONBUDGETED INCOME	35,592	22,292			
TOTAL INCOME	270,120	179,979			
EXPENSES					
PERSONNEL	127,892	86,286	129,020	129,502	<1%
RECTOR – STIPEND + HOUSING	76,364	52,424	78,636	80,024	2%
RECTOR – SOCIAL SEC. ALLOWANCE	–	† 3,008	–	† 6,629	See note
RECTOR – OCA PENSION CONTRIBUTION	7,636	5,543	7,864	8,665	10%
BOOKKEEPER/OFFICE ASST.	9,488	7,535	10,000	10,000	–
CUSTODIAN	8,320	6,000	9,000	10,000	11%
COMMUNICATIONS COORD.	5,700	3,200	4,800	4,800	–
CHOIR DIRECTOR	3,600	2,400	3,600	4,800	25%
SUPPLY CLERGY	500	750	1,200	1,400	17%
CLERGY CONTINUING ED.	1,600	880	1,520	1,600	5%
CAMPUS FELLOWSHIP CHAPLAIN	6,900	2,800	4,800	0	(100%)
PAYROLL TAXES	7,785	† 1,746	7,600	† 1,584	See note
ARCHDIOCESE/OCA	28,791	19,492	30,540	35,975	18%
MORTGAGE ^β	27,330	18,220	26,820	27,330	2%
UTILITIES	11,751	10,472	12,280	13,700	12%
OUTREACH AND FELLOWSHIP	13,250	6,198	14,350	11,700	(18%)
OFFICE ADMINISTRATION	6,395	4,215	5,400	6,275	16%
LITURGICAL	4,743	2,698	6,200	5,800	(6%)
PROPERTY	5,543	2,738	7,500	5,700	(24%)
INSURANCE	3,413	3,814	3,500	4,000	14%
LICENSES/FEES/SERVICE CHARGES	3,881	3,627	3,750	3,700	(1%)
CHRISTIAN EDUCATION	716	225	2,750	1,700	(38%)
MATTHEW 25 OUTLAY	–	–	–	1,200	–
OTHER (REFURNISHING, ADA, ETC)	75	185	1,000	300	(70%)
OUTLAYS FOR RESTRICTED FUNDS	15,948	10,319	18,300	18,500	1%
CAPITAL PROJECTS FUND ^γ	8,448	5,319	10,800	10,800	–
PROPERTY RESERVE FUND	5,000	3,333	5,000	5,000	–
ALL-AMERICAN COUNCIL FUND	1,500	1,000	1,500	1,500	–
DISCRETIONARY FUNDS	1,000	667	1,000	1,200	20%
TOTAL BUDGETED EXPENSES	249,729	168,491	261,410	265,381	2%
TOTAL NONBUDGETED EXPENSES	39,222	38,898			
TOTAL EXPENSES	288,952	207,389			

α 2022 YTD income and expenses are for 1-1-2022 through 8-31-2022.

β 8-31-2022 balance of 119/123 S. Sparks St mortgage was \$351,051.

γ All parking income is currently designated for the Capital Projects Fund.

† Prior to March 2022 the parish paid the standard employee Social Security and Medicare payroll taxes (FICA) on behalf of Father Ignatius. In March 2022, we learned that per US law (cf. IRS Pub. 517) ordained “ministers” are required to pay self-employment taxes (SECA) with regards to Social Security and Medicare. In order to move into compliance with federal tax law, we have separated out Fr. Ignatius’ portion of the “payroll tax” and pay it out differently on his paystub.

CHAPEL OF THE HOLY SPIRIT

Proposed 2023 Budget with Prior Year Comparisons

INCOME	2021 Actuals	2022 YTD ^α	2022 Budget	Proposed 2023 Budget	% Change
STEWARDSHIP OFFERINGS	60,081	41,288	59,200	62,200	5%
CONTRIBUTIONS FROM HTOC	6,300	2,000	3,000	3,000	–
TOTAL BUDGETED INCOME	66,381	43,288	62,200	65,200	5%
TOTAL NONBUDGETED INCOME	9,055	8,642			
TOTAL INCOME	75,436	51,930			
EXPENSES					
PERSONNEL	36,000	24,000	37,000	40,000	8%
PRIEST-IN-CHARGE	36,000	24,000	36,000	39,000	8%
SUPPLY CLERGY	–	–	1,000	1,000	–
MORTGAGE ^β	6,000	4,000	6,000	6,000	–
ARCHDIOCESE/OCA	4,560	3,695	5,600	5,300	(5%)
OPERATING EXPENSES	3,414	2,122	4,500	4,500	–
OUTREACH AND FELLOWSHIP	2,202	1,484	4,000	3,000	(25%)
UTILITIES	2,084	1,375	2,500	2,300	(8%)
PROPERTY	1,150	1,338	1,500	2,100	40%
INSURANCE	545	–	600	600	–
OUTLAYS FOR RESTRICTED FUNDS	700	333	500	1,400	180%
DISCRETIONARY FUND	700	333	500	500	–
ALL-AMERICAN COUNCIL FUND	–	–	–	900	(new)
TOTAL BUDGETED EXPENSES	56,656	38,348	62,200	65,200	5%
TOTAL NONBUDGETED EXPENSES	4,736	8,201			
TOTAL EXPENSES	61,392	46,549			

α 2022 YTD income and expenses are for 1-1-2022 through 8-31-2022.

β 08-31-2022 balance of 145 N. Kern St mortgage was \$137,000.

Proposed Slate of Parish Officers

Vacant Offices for 2023-2024 and Parish Council Proposed Candidates

- 1) *President – there are three approved candidates – Rdr. Samuel Leathers, David Swisher, and Rdr. Darren Torbic*
- 2) *Vice President – Rdr. Evan Ashmore*
- 3) *Grounds Chair – Anne Therese Pelikan (2nd Term)*
- 4) *Chapel of the Holy Spirit Delegate – Wesley Hoffman*

List of 2022-2023 Incumbents on the Parish Council

- 1) *Treasurer – Sbdn. Michael Stickles (2nd term)¹*
- 2) *Secretary – Maria Fiori (1st term)*
- 3) *Building Chair – N. Scott Parkhill (1st term)*

¹ Note: it is Sbdn. Michael's intention to resign from this position early in 2023 in favor of Cameron Johnson, pending approval by the Parish Council. If there is anyone else who would like to be considered to fill out the remainder of Sbdn. Michael's term of Treasurer (ending December 2023), he may make his interest known to Fr. Ignatius or a member of the Parish Council before January 1, 2023 for consideration. Per the provisions of the by-laws (IV.6.), council vacancies are filled by vote of the Parish Council and the confirmation of the Rector.

VOTING FORM – 2023-2024 PARISH OFFICERS

Please Mark One Circle Below to Indicate Preference of Candidate

COUNCIL PRESIDENT

- Rdr. Samuel Leathers
 - David Swisher
 - Rdr. Darren Torbic
 - Other Duly-Nominated Candidate *(please print name below)*
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